

# HERNE FARM LIMITED

The Leisure Centre, Crundles, Herne Farm, Petersfield, Hants, GU31 4PJ

Telephone: 01730 266874

Email: [manager@hernefarmlimited.co.uk](mailto:manager@hernefarmlimited.co.uk)

Website: [www.hernefarmlimited.co.uk](http://www.hernefarmlimited.co.uk)

Directors: All work voluntarily, receive no remuneration or benefits in kind.

## Squash Court Multiple Hire Agreement Form. Page 1 of 4

Please complete this '**Multiple Hire Agreement**' form on all bookings for Coaching, Groups, Juniors or Schools, and Organisations.

It must be completed, signed and returned to the Leisure Centre Manager.

All Courts are charged at the '**Standard Rate**' (£6.00) for a **45 Minute** time slot.

All Bookings are only '**provisional**' until the full payment has been made.

*(Organised 'Tournaments' are not permitted for Health & Safety reasons).*

*(Please Print Clearly)*

**Hirers Name:** .....

**Hirers Address:** .....

.....

**Hirers Contact Mobile No:** .....

**Email Address:** .....

**Type of Hire:** ..... **Age Ranges:** .....

*(For example: Coaching, Groups, Juniors, Schools, Organisations).*

**Resident:** ..... (Yes or No). **Numbers:** ..... (max of 6 per court).

*(Up to a maximum of 6 per Court, or a maximum of 12 for Both Courts).*

### Squash Court Hire Details:

What **Hire Period** do you required? *(Each Time Slot is for 45 Minutes Only).*

• **Day:** ..... **No of Time Slots:** .....

• **Start Date:** ..... **End Date:** .....

• **Time Slot Start:** ..... **Time Slot End:** .....

*(Please use the 'time slots' available as non-standard court times will be charged extra).*

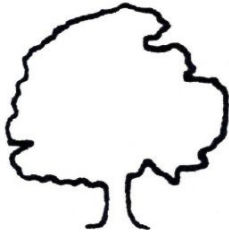
How many Court(s) do you require? ..... **(1 or 2).**

**Numbers of:-** Adults: ..... Children/Juniors: ..... **(under 16 years).**

*(Adequate Adult Supervision is required at all times with 'any under 16's' sessions).*

### Payment methods are:

- Secure Card payment in person/phone.
- Bank Payment - Account **86413481** Sort Code **60-16-26**.
- Full payment must be made within **14 days** after the date of first session to avoid a 10% late payment charge or **cancellation** of the hire.



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## Squash Court Multiple Hire Agreement Form. Page 2 of 4

### Hirers Information: *(Dates, Court Time and Contact Details).*

**a) Dates and Court Times** to be added to the Squash Booking Timesheet System. Court times start at **09:00** and are in **45 minute** time slots thereafter.

Please use the time slots available as 'non-standard' court times will be charged extra.

*(Organised 'Tournaments' are not permitted for Health & Safety reasons).*

*(Please Print Clearly)*

*(Non-Standard Court Times will be charged extra)*

#### Dates

#### Court Time Required:

- |          |            |          |
|----------|------------|----------|
| 1. ....  | from ..... | to ..... |
| 2. ....  | from ..... | to ..... |
| 3. ....  | from ..... | to ..... |
| 4. ....  | from ..... | to ..... |
| 5. ....  | from ..... | to ..... |
| 6. ....  | from ..... | to ..... |
| 7. ....  | from ..... | to ..... |
| 8. ....  | from ..... | to ..... |
| 9. ....  | from ..... | to ..... |
| 10. .... | from ..... | to ..... |
| 11. .... | from ..... | to ..... |
| 12. .... | from ..... | to ..... |

**b) Contact Details:-** For the **Hirer, Responsible Person(s)** and any **Coaches**.

The 'Name' and 'Contact Mobile Number' are 'Mandatory' for this Hire.

*(The 'Hirer or Named Responsible Person' must be present during the hire period).*

<b>Job Title/Position</b>	<b>Name</b>	<b>Contact Mobile No.</b>
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**Hirers Full Name.** .....

*(Same as page 1 above)*

**Responsible Person(s).** .....

*(Present during the Hire)*

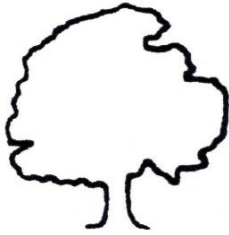
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**1. Coaches Name.** .....

**2. Coaches Name.** .....



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## Squash Court Multiple Hire Agreement Form. Page 3 of 4

### Notes for All Squash Players and Multiple Hires:

- **Hire Period** - This 'Hire Period' must include time for setting up, clearing away and any cleaning that may be required, also the removal of any rubbish. (NOTE: Please try where possible to use the allocated 'time slots' on the squash time sheet, as any time that is outside of these 'times slots' will be charged for).
- **Multiple Hire Bookings** - This Agreement Form is for a maximum of twelve (12) bookings, if you require extra bookings then please complete an additional Agreement Form for the extra dates and times.
- **Organised Tournaments** - Are **not permitted** for Health & Safety reasons.
- **Renewal** - All 'Multiple Hire Agreements' will expire at the end of the last 'Hire Period Booking' date, and will then need to be renewed.
- **Numbers** - Up to a '**maximum of 6 players**' allowed per court, if both courts are used then the '**maximum is 12 players**'. (Circumstances may limit numbers). (This number does **not** include Coaches or the Adult Supervision).
- **Visitor Numbers** - Must be kept to an absolute minimum for Health and Safety.
- **Mezzanine Floor** - Please check the '**Notice Board**' for any or all restrictions.
- **Supervision** - Adult supervision is required at **all times** when the hire involves children/juniors '**under the age of 16**', both on and off the court.
- **Coaching** - All 'Coaches' must be registered with the Herne Farm Limited, and have the relevant qualifications, certificates, insurances, also a valid **DBS** when coaching children/juniors '**under the age of 16**'. (Copies must be provided or presented as proof to the Centre Manager).
- **Other Users** - Please be aware of 'other users and hirers' at the Centre.
- **Noise Level** - Please keep the noise levels to a minimum to avoid disturbing other users or hirers at the Leisure Centre.
- **CCTV Security Cameras** - The CCTV camera system covers all areas of the Leisure Centre, including the squash courts and the front car park. (The system records 24/7, it is monitored and checked on a regular basis).
- **Rubbish** - Please remove **all your** rubbish from the Leisure Centre, small bins may be available inside, but there are no bins provided outside the Centre.
- **Alcohol** - You are **not permitted to consume or bring any Alcohol onto the premises**.

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### **For Special Request Information or Other Comments from Hirer:**

(Please Print Clearly).

(Herne Farm Limited will endeavour to try it's best to fulfil any special requests where possible).

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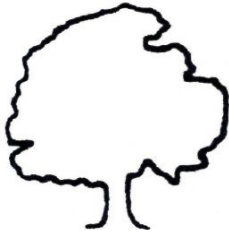
Please visit our Web Site [www.hernefarmlimited.co.uk](http://www.hernefarmlimited.co.uk) for more information.

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Registered in England No: 01130732

Registered Office: The Leisure Centre Crundles, Petersfield, Hampshire GU31 4PJ



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## Squash Court Multiple Hire Agreement Form. Page 4 of 4

### Information from Herne Farm Limited.

Please read and note:-

- The '**Herne Farm Squash Rules**' and the '**Herne Farm Squash Guidelines**' as part of this Hire Agreement.
- A current '**Risk Assessment**' will be required for all '**Multiple Hires**'.
- **Squash Court Sessions** are charged at the '**Standard Rate**' (£6.00) per court.
- **Standard Court Time** per session is for **45 Minutes Only**.  
(Any time outside 'Standard Court Time' is charged at **£2.00 per 15 minutes**).
- Organised 'Tournaments' are **not permitted** for Health & Safety reasons.  
(*This applies to all age groups*).
- **Resident Discount** only applies to a '**Single Hire**' of a squash court.

By '**Signing**' this squash '**Multiple Hire Agreement**' form you are agreeing to all its '**Terms and Conditions**', the Squash '**Rules**' and '**Guidelines**' for the Hire.  
(Please visit our Web Site [www.hernefarmlimited.co.uk](http://www.hernefarmlimited.co.uk) for more information).

I hereby agree to pay the agreed sum of £..... for such hire, and agree to observe and perform all the '**Conditions of Squash Hire**' attached hereto.  
(This document includes details regarding cancellation rights & procedures).

This Hiring is on behalf of ..... (*organisation name*)  
whose authority I have to bind them by signing this application on their behalf.

**Signature of the Hirer responsible for this Multiple Hire Agreement.**

**Signed:** ..... **Date:** .....

### Herne Farm Leisure Centre - Office Use Only:

**Invoice No:** ..... **Account Name:** .....

**Squash Multiple Hire Fee:** ..... **Amount: £** .....

**Squash Multiple Hire Discount:** ..... ( % ) **Amount: £** .....  
(Any Discount is at the Centre Managers discretion, up to 10% per Hire Agreement).

**Squash Multiple Hire Deposit:** (*returnable*) **Amount: £** .....  
(Any Returnable Deposit is at the discretion of the Centre Manager).

**Total Payable to Herne Farm Limited:** ..... **Amount: £** .....

Herne Farm Limited

Version 3.0

June 2023

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